

BACHELOR OF VOCATION
Financial Services
Subject: Basics of Accounts
Subject Code: BFS-502
Semester: First
December 2019
Theory (External): 70 Marks
Time: 03 hours

Instructions to the Students

1. This Question paper consists of two Sections. All sections are compulsory.
2. Section A comprises 10 questions of objective type in nature. All questions are compulsory. Each question carries 2 marks.
3. Section B comprises 8 essay type questions out of which students need to do any 5. Each question carries 10 marks.
4. Read the questions carefully and write the answers in the answer sheets provided.
5. Do not write anything on the question paper.
6. Wherever necessary, the diagram drawn should be neat and properly labelled

Roll Number

| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

SECTION –A (OBJECTIVE TYPE QUESTIONS)
(10x2=20 Marks)

- A Differentiate between accounting and Book Keeping.
- B Accounting is both science & art explain?
- C Distinguish between Journal Ledger?
- D Who uses accounting information?
- E Explain Accounting Process?
- F Pass journal for
 - (i) Rent paid outstanding for two years Rs. 25,000
 - (ii) Drawings by proprietor for household expenses Rs.40,000
- G Difference between Accounting & Book-keeping? .
- H Explain the branches of accounting?
- I _____ is the book of primary entry in which all transactions are recorded.
- J Write any two features of Ledger?

SECTION –B (ESSAY TYPE QUESTIONS)

(5x10=50 Marks)

- 1 Record the following transactions in Cash Book of Mr. Singh:
- Jan 01 - Cash balance brought down Rs. 63,500
 - Jan 01- Cash purchase of Rs. 10,000
 - Jan 02- Goods sold to Ram Rs. 20,000 and received a cheque for Rs. 19,500 in full and final settlement the account
 - Jan 03- The above cheque is deposited to the Bank
 - Jan 05- Cash with-drawn from Bank for office use Rs. 10,000
 - Jan 06 - A cheque for Rs 5,000 received last months from Ram is deposited in the bank today
 - Jan 08- Goods purchase from Sohan lal & paid Rs.3,900 and He allowed discount for Rs. 100
 - Jan 10- Salary paid Rs. 10,000
 - Jan 12- Paid for cartage Rs.200
 - Jan 15- Cash with-drawn from Bank Rs. 15,000
 - Jan 17- With-drawn from office for personal use Rs. 5,000
 - Jan 19- Goods purchase for ABC Co. And paid Rs. 6,800 and received a discount for Rs. 200
- 2 Raju started business on 1st January 2013. You are required to pass entries, in journal & subsidiary books, post them in ledger. His transactions for the month were follows:
- (i) Cash brought in by Raju as his capital 2,00,000
 - (ii) Furniture purchased on credit from Nuluk Furniture Home 25,000

- (iii) Goods purchased from Modi & Sons on credit 61,400
 - (iv) Goods purchased for cash 35,000
 - (v) Goods purchased from Delhi Traders on credit 73,300
 - (vi) Cash sales 4,600
 - (vii) Sold goods to Bhatia & Co. on credit 19,860
 - (viii) Purchased stationery for cash 1,050
 - (ix) Paid Modi & Sons cash to settle account received 5% discount from the firm
 - (x) Received from Bhatia & Co. in full settlement of account 19,800
- 3 Journalise the following transactions and post them to their respective accounts and prepare a trial balance:
- 1. Sunil kumar started business with cash RS. 10,00,000
 - 2. Goods purchased from Ram lal worth RS. 50,000
 - 3. Goods sold to Hera lal for RS. 60,000
 - 4. Goods sold and received RS. 20,000
 - 5. Goods purchased from Padam Lal worth RS. 30,000
 - 6. Goods sold to Harsh kumar worth RS 10,000
 - 7. Sold goods to Meena kumar worth RS 30,000
 - 8. Cash received from Hera lal RS. 60,000
 - 9. Paid to Ram Lal RS. 50,000
 - 10. Goods returned to Padam lal worth RS 5,000
 - 11. Meenu Kumar return goods worth RS 4,000

12. Paid for salaries RS 10,000
 13. Deposited in the bank RS 9,20,000
 14. Sunil Kumar withdrew cash, for his personal use from bank RS 10,000
- 4 Journalise the following transactions:
1. Cash purchased from Ram Lal Rs 10,000
 2. Purchased goods from Rao for cash Rs 20,000
 3. Money sent from office to bank Rs 5,000
 4. Cash sale Rs 20,000
 5. Purchased furniture and paid by cheque Rs 2,000
 6. Received cash as damages from a supplier Rs 2,000
 7. Sold machinery to Khan on credit Rs 5,000
 8. Proprietor takes goods for personal use Rs 2,000
 9. Bills for stationery received from ABC & CO but not paid as yet Rs 1,000
 10. Sohan declared himself insolvent and could recover only 50% for the total debt of Rs 2,000.
- 5 Explain accounting concepts and conventions?
- 6 Record the following transactions in three column Cash Book of ABC Traders:
- 2007
- Jan1- business started with cash Rs 50,000
- Jan2- Deposited in the bank Rs 40,000

Jan4- Salary paid to staff Rs 5,000

Jan6- Cash purchase of worth Rs 5,000 and received a discount of Rs 200

Jan7- Office rent paid by cheque Rs 2,000

Jan9- Cash sales Rs 20,000

Jan10- Received a cheque from John and endorsed it to Henry Rs 5,000

Jan12- Cash received from Ram lal Rs 10,000

Jan16- Deposited in the bank cash surplus of Rs 5,000.

7 Explain any five:

- a. Fixed assets
- b. Current assets
- c. Current liabilities
- d. Suspense account
- e. Real account
- f. Nominal account
- g. Capital budget

8 Wonder Ltd. issued 10,000, 12% Preference Shares of ₹ 100 each at a premium of Rs.10 per share payable as follows:

On Application Rs. 30

On Allotment Rs.30 (including premium)

On First Call Rs.25

On Final Call Rs.25

Applications were received for 12,000 shares and the directors allotted 10,000 shares and rejected applications for 2,000 shares and the money received thereon was refunded. The allotment money was duly received while the first call money was received on 9,000 shares and the final call money on 8,000 shares. Show the cash book and journal entries.

*****End of Paper*****